



**COTSWOLD**  
DISTRICT COUNCIL

1<sup>st</sup> August 2023

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## **PLANNING AND LICENSING COMMITTEE**

A meeting of the Planning and Licensing Committee will be held at Council Chamber - Trinity Road on **Wednesday, 9 August 2023 at 2.00 pm.**

Rob Weaver  
Chief Executive

To: Members of the Planning and Licensing Committee  
(Councillors Ray Brassington, Patrick Coleman, Dilys Neill, Michael Vann, Mark Harris, Ian Watson, Gary Selwyn, Julia Judd, David Fowles, Daryl Corps and Andrew Maclean)

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting.

# AGENDA

1. **Apologies**
2. **Substitute Members**  
To note details of any substitution arrangements in place for the Meeting.
3. **Declarations of Interest**  
To receive any declarations of interest from Members and Officers, relating to items to be considered at the meeting.
4. **Minutes (Pages 5 - 8)**  
To confirm the minutes of the meeting of the Committee held on the 12<sup>th</sup> of July 2023.
5. **Chair's Announcements (if any)**
6. **Public questions**  
A maximum of 15 minutes is allocated for an “open forum” of public questions at committee meetings. No person may ask more than two questions (including supplementary questions) and no more than two such questions may be asked on behalf of one organisation. The maximum length of oral questions or supplementary questions by the public will be two minutes. Questions must relate to the responsibilities of the Committee but questions in this section cannot relate to applications for determination at the meeting.

The response may take the form of:

- a) A direct oral response (maximum length: 2 minutes);
- b) Where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) Where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

7. **Member questions**  
A maximum period of fifteen minutes is allowed for Member questions. Questions must be directed to the Chair and must relate to the remit of the committee but may not relate to applications for determination at the meeting.

Questions will be asked in the order notice of them was received, except that the Chair may group together similar questions.

The deadline for submitting questions is 5.00pm on the working day before the day of the meeting unless the Chair agrees that the question relates to an urgent matter, in which case the deadline is 9.30am on the day of the meeting.

A member may submit no more than two questions. At the meeting the member may ask a supplementary question arising directly from the original question or the reply. The maximum length of a supplementary question is one minute.

The response to a question or supplementary question may take the form of:

- a) A direct oral response (maximum length: 2 minutes);
- b) Where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) Where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

8. **23/00003/IND- Tree Preservation Order (Pages 9 - 28)**

Summary/purpose

To consider objection and support to the making of a Tree Preservation Order in respect of a tree at Swan House, Ditch Lane, Winson, Cirencester, Gloucestershire GL7 5ER

Case Officer

James Tyson

Ward Member

David Fowles

Recommendation

**To confirm the creation of the Tree Preservation Order (TPO)**

**Schedule of Applications**

To consider and determine the applications contained within the enclosed schedule:

9. **23/01490/FUL- Abbey House, Gosditch Street, Cirencester (Pages 31 - 44)**

Description

Replacement of window with door and erection of external steps at 1 and 7 Abbey House at Abbey House Gosditch Street Cirencester Glos GL7 2QU

Case Officer

Tracey Birch

Ward Member

Mark Harris

Recommendation

**PERMIT**

10. **22/00775/LBC- The Old Railway Station, Old Station Car Park, Sheep Street, Cirencester (Pages 45 - 76)**

Description

Essential repairs to building including render repairs, removing modern plaster, roof repairs and replacing fibre cement vertical hung tiles at The Old Railway Station Old Station Car Park Sheep Street Cirencester Glos GL7 1QW

Case Officer

Minette Matthews

Ward Member(s):

Ray Brassington

Recommendation:

**PERMIT**

11. **Sites Inspection Briefing**

Members for 6<sup>th</sup> September (if required);

Councillors Ray Brassington, Daryl Corps, Mark Harris, Andrew Maclean, Gary Selwyn, Ian Watson

12. **Licensing Sub-Committee**

Members for Licensing Sub-Committee (2003 Licensing Act Matters) – **15<sup>th</sup> August, 4.00pm – confirmed**

Councillors Ray Brassington (Chair), David Fowles, Dilys Neill

Any members on the rota who are not able to attend are asked to contact Democratic Services as soon as possible.

(END)